

ITO Mini-Grants - Grant Writing Workshop

Thursday, March 16

4:00 pm - 6:00 pm

This workshop is designed to allow potential grant applicants an opportunity to learn more about Mini-Grant requirements and to refine their own grant writing skills. Workshop format is combined video-conference and face-to-face. Attendance at this workshop is not required nor is participation a guarantee that an attendee's application will be automatically approved. The goal of the workshop is to give teachers an opportunity to met with ITO representatives, ask questions, and work on the application at a dedicated time and place.

Registration: No charge

Audience: K-12 Teachers

Level: Beginner, Intermediate

**Freeware, Shareware, and Open Source Applications:
The Shoestring-Budget Educators' Guide to Technology Integration**

Tuesday, April 11

4:00 pm - 7:00 pm

Everybody loves saving money! Come learn about amazing no-cost and low-cost tools to help enhance the learning experience with technology. Freeware, Shareware, and Open Source can be used to reinforce the classroom curriculum and address California Content Standards. Maximize school technology with as little cost as possible. Many freeware and shareware programs are available on Mac or Windows machines, and many of them are cross-platform.

Registration fee: \$25.00

Audience: K-12 Teachers, Administrators

Level: Beginning, Intermediate, Advanced

Up and Running on the Web (2-day course)

Thursday, April 13

8:00 am - 3:00 pm

Friday, April 14

8:00 am - 3:00 pm

A two day tools based Web design class. Participants will learn the basics of hosting, domains, an html editor (using Dreamweaver) and find out what it takes to get web pages online. Topics will include: text, imagery, basic layout, forms, and visual effects.

Registration fee: \$25

Audience: Teachers, Technology Coordinators

Level: Intermediate

Introduction to Moodle: Course Management on the Internet! (3 hours)

Tuesday, April 25

4:00 pm - 7:00 pm

Moodle is a free open source course management tool that can be used to enhance your teaching and energize your students. Teachers can post news items, assign and collect assignments, post electronic journals, and more. Students will be able to work from home to complete assignments, participate in discussions, post to their own journals, and take quizzes.

Registration fee \$25.00**Audience: K-12 Teachers, Administrators****Level: Beginning, Intermediate**

Word Wide Web: Building Web Pages with Microsoft Word®

Wednesday, April 26

4:00 pm - 7:00 pm

Presto! You can Become a Web page wizard almost instantly! This workshop will show you how to turn basic word processing skills into Web page magic. You will use Microsoft Word® to make a professional-looking Web page, complete with a menu bar, graphics and sound. Learn how to use teacher or student created Web pages to support learning and strengthen comprehension and writing skills across the curriculum.

Registration fee: \$25**Audience: K-12 Teachers, Administrators****Level: Beginning, Intermediate**

Work Smart®-er, Not Harder!

Thursday, May 4

4:00 pm - 6:00 pm

Learn how interactive white boards (SmartBoards®) can transform the classroom into an engaging place where all students can learn! Interactive white boards help student engagement, learner motivation and knowledge retention as well as being able to reach students with a variety of learning styles, including those with special needs. And educators benefit too, enjoying better student involvement, streamlined lesson preparation and enhanced lesson materials. This course will introduce basic use of interactive white boards and examine integration techniques in the classroom.

Registration fee: free**Audience: K-12 Teachers, Administrators****Level: Beginning, Intermediate, Advanced**Register Online Today at <http://ctap.lacoe.edu/workshops>