



CTAP 11 Regional Governance Council (RGC)

Thursday, December 6, 2007

Glendale USD Board Room 223 N. Jackson Street, Glendale, CA 91206

MINUTES

Welcome and Introductions

Arie Korporaal

Maureen Bradford

Judith Carlton

Gary Carnow

Arlene Anderson

Joe Oliver

Themy Sparangis

Yvette Abatte

Lila Bronson

Ginger Merritt

ITO/CTAP Staff: Raymond Chavez, Dennis Large, Sonia Hooks, Mike Leffin, Julie Drake, Carmen Dean, Chris Jones.

Educational Support Services: John and Ruth Mary Cradler

Review of Agenda- Raymond Chavez

Approval of Thursday, May 10, 2007 Notes

Review minutes (additions) Arie made note to add url for PowerPoint presentations referred to in the minutes.

[http://ctap.lacoe.edu/content/Regional Governance Council \(RGC\)](http://ctap.lacoe.edu/content/Regional_Governance_Council_(RGC))

Motion to approve the minutes, Themy Sparangis and second Yvette Abatte. All approved.

There was a conference call in October 2007; discussion items will be referenced throughout the agenda.

CTAP Region 11 Year-End Report

ESS aggregates data for CTAP Region 11, and also the statewide CTAP report.

The report has been submitted to the CDE and approved. The full report is uploaded and available for download on the CTAP website.

[http://ctap.lacoe.edu/content/Ctap Evaluation Report 2006-2007](http://ctap.lacoe.edu/content/Ctap_Evaluation_Report_2006-2007)

Data for the report was collected by a survey sample of participants in CTAP workshops and academies. Pre and post data was collected on knowledge acquired from CTAP activities. All data is self-reported and represents increases across the board on the use of technology and better preparedness for utilization post CTAP professional development. Using technology to support other educational programs needs improvement in planning, duplication of efforts and

best practices within the region and across the state. CTAP Region 11 has the highest percentage of awareness of services from districts within the state.

In the CTAP Region 11 Evaluation Report, page 49, includes recommendations from clients on available services such as:

- Courses need more detail on prerequisites for coursework.
- Hybrid classes were embraced.
- Online references for follow-up and a need to continue to be engaged with the county.
- Use CTAP data for marketing efforts, target those who listed they are not familiar with services.

State Legislative Updates

Legislation and Funding – John Cradler

Seeking to open new legislation for the reauthorization of CTAP.

Students First Report does not include technology and the governor introduction of a statewide technology plan is on hold because of state budget shortage, per John Cradler, an addendum to the content standards to include technology, looking for the governor to support a policy. January 2008 budget, the EdTech office put in the request for \$18.2 million for CTAP and SETS 08/09. Soto has the legislation prepared for a new three-year grant. Bill Robinson, Director CTAP Region 10, is meeting with the secretary of education to seek support for January budget line item and new legislation. The CTAP program legislation sunsets in January 2009.

CTAP 11 Regional Services – RFA 2008-09 – Raymond Chavez

CTAP Plan ends June 30, 2008, with many unanswered questions from the CDE for continuation of funding.

RLA's across the state are advocating as a group to be extended one year, as CTAP exists, in anticipation of new legislation. CDE advocates full funding 08/09 pending the new allocation.

Priorities for 2007/08

- Complete objectives and benchmarks as outlined in Region 11 plan
- Expend all funds by June 30, 2008
- Seek to confirm RLA status and extension of existing plan 2008-09
- Support new legislation and secure future funding for CTAP.

Budget for 2007-08

Increase in COLA and indirect at 10.6% greatly impacted the 07/08 budget. CTAP Region 11 removed a \$100k line item for web support so regional services could remain intact for the year. Sub-regional allocations will remain at the same level for each consortium. CTAP Region 11 will revisit a discussion on unused consortia funds and seek recommendations from RGC.

Summer 2008 Opportunities – Dennis Large

On the conference call in October plans were discussed about in-residence training at Thacher. RGC recommended moving forward with the program then evaluate how to continue in the future.

Technology Leadership Collaborative – Chris Jones (see PowerPoint)

[http://ctap.lacoe.edu/content/Regional_Governance_Council_\(RGC\)](http://ctap.lacoe.edu/content/Regional_Governance_Council_(RGC))

This program is focused on the needs of site or district technology coordinators in how to manage hardware & software, professional development, total cost of ownership, grant writing, etc. Focused recruitment on certificated staff with prior experience in the delivery of professional development. McCREL will partner with CTAP to create a model for delivery of school site professional development. Nine days of training and 15 hours of online collaboration with a limit of 40 participants. Training begins on May 28, 2008 and includes five days at Thacher July 27 – August 1 and three follow-up dates to conclude Nov. 19, 2008. Registration includes an application and screening process. Team participation is encouraged. Fee \$2,500

Digital Classroom – Carmen Dean and Julie Drake (see PowerPoint)

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Designed for K-12 classroom teachers and all curricula levels with a limit of 30 participants, first-come, first served with a focus on Podcasting at Thacher. Enhanced Podcasts with digital still photos and audio, integration of digital story telling, visual literacy and online learning resources will be the focus. Fee: \$1,500

Trainer of Trainer (CTAP Academies) – Mike Leffin (see PowerPoint)

[http://ctap.lacoe.edu/content/Regional_Governance_Council_\(RGC\)](http://ctap.lacoe.edu/content/Regional_Governance_Council_(RGC))

Overview of level one and level two training. Designed for regions that need additional training dates. Interns will co-present with LACOE staff; a CTAP mentor will support on-going training with materials and some hands-on support. CTAP and consortia leadership will coordinate all recruitment efforts. Participants did not have to complete CTAP Level One or Two training to be considered, similar skill sets could have been acquired elsewhere. Limited to 30 participants, CTAP will underwrite the cost of the training and provide a stipend of \$500 at the complete of training and \$500 at the conclusion of redelivery.

District Support Example – Judy Carlton, Hacienda LaPuente USD

Utilized the CTAP Trainer of Trainer model to build district trainings around their needs in a one-to-one laptop implementation to build capacity.

CTAP Funding – Ray Chavez

Unused regional CTAP funding will be coordinated with a subcommittee prior to the February 7, 2008 RGC meeting. Lila, Arlene, Arie, Themy, David, Yvette have volunteered to participate in a conference call discussions. LAUSD will host an Illuminate discussion on Wednesday, January 23, 2008 at 2:00 p.m.

EdTech K12 Vouchers – Dennis Large

The CDE has continued delays in the anticipated increase to funding, with a new target of Summer 2008. Invoices are sent back if they do not include statement of “meets are equal to standard academic pricing.” No need to send a separate invoice for software and hardware purchases, completion of form and request how reimbursement should be configured general purpose or software only has been sufficient. Original invoices continue to be a challenge, requests for exemption can be submitted to the settlement claims administrators. To date less than 2% of vouchers are being spent on professional development.

The federal funding of the Microsoft settlement is not restricted to funded schools and also not restricted on the percentage 50/50 for general purpose and software.

21st Century Learners Symposium Recap

CTAP Region 11 is looking at different venue and encourages feedback on ideas for next year. Send emails or call with your ideas to Hooks_Sonia@lacoed.edu

Themy and Joe extend an invitation to RGC for InfoTech, which includes student showcases and parent outreach. Free parking.

Saturday, April 12, 2008, 8:00 – Noon

<http://infotech.lausd.net> (2008 registration not open yet)

Los Angeles Convention Center

Thank you to Lila Bronson, Glendale USD for hosting

Adjourn 11:55 a.m.